

## Handout: Creating Shared Expectations and Norms

Use this handout, along with the instructions on the activity [Creating Shared Expectations and Norms](#) to organize your conversation and record your sticky notes.

### **MEANING**

What words or phrases were included under the “Meaning” heading?

### **NORMS**

What words or phrases were included under the “Norms” heading?

### **ACCOUNTABILITY**

What words or phrases were included under the “Accountability” heading?

### **AGREEMENT**

We agree to responsibility for trust and respect in our mentoring relationship. To be in integrity with each other, we will:

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## ACTION PLAN

Fill in this action plan for how you plan to accomplish the project as a team, keeping in mind your agreements, shared expectations and norms. Table modeled from <https://www.wordmstemplates.com/action-plan-template-free.html>.

GOALS OF THE PROJECT	TASKS TO ACHIEVE OUR GOALS	HOW WILL WE MEASURE SUCCESS	TIME FRAME TO COMPLETE GOAL	RESOURCES THAT WILL HELP US REACH OUR GOAL